

**APPLICATION FOR EXAMINATION:  
UNDERGROUND COAL MINE INSPECTOR**

**MINIMUM APPLICATION REQUIREMENTS:**

1. A citizen of West Virginia, in good health, not less than twenty-four (24) years old, of **good character and reputation, and of temperate habits**; and,
2. A person who has had practical experience with dangerous gases found in coal mines;
3. A person who has a good theoretical and practical knowledge of underground mines, mining methods, mine ventilation, sound safety practices and applicable mining laws and rules.
4. A person who has had at least five (5) years of practical experience\* in coal mines, at least two (2) years of which have been in mines in this state: Provided that graduation and a four (4) year degree from any accredited college of mining engineering may be considered the equivalent of two years of practical experience.
5. Must have a valid West Virginia driver's license.

\* Practical Experience means the performance of normal mining duties requiring a person to hold a certificate of competency and qualification as an experienced underground miner prior to actually performing such duties.

If you meet these minimum requirements, **you must attach official documentation from your employer(s) detailing your years of underground coal mining experience and the occupation(s) or classification(s) at which you were employed**, beginning with your current employer and position (or your most recent employer and position if you are not currently employed in the underground coal mining industry).

If the minimum requirements are not met by the applicant and/or the requested information and documentation is not provided by the applicant, the application will be considered insufficient by WV Office of Miners' Health, Safety and Training and the applicant will not be eligible to be added to the respective register for employment consideration with the Office of Miners' Health, Safety and Training.

Mail the properly completed paperwork and **notarized** application to the following address:

**WV Office of Miners' Health, Safety and Training  
#7 Players' Club Dr., Ste 2  
Charleston, West Virginia 25311  
ATTN: Leah Craver**

Examination: UNDERGROUND

Test No. \_\_\_\_\_

**APPLICANT INFORMATION**

(revised 7/25)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Social Security Number (Last 4 only): \_\_\_\_\_

Valid WV Driver's License Number: \_\_\_\_\_

Current Address: \_\_\_\_\_

Current Physical Address (if different from above): \_\_\_\_\_

Current Telephone Number: (     ) \_\_\_\_\_

How long have you resided at this address? Years: \_\_\_\_\_ Months: \_\_\_\_\_

Previous Address: \_\_\_\_\_

How long did you reside at this address? Years: \_\_\_\_\_ Months: \_\_\_\_\_

Current Email Address: \_\_\_\_\_

**Have you been convicted of a felony? \_\_\_\_ Yes \_\_\_\_ No. If yes, please explain:**

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**EDUCATION**

Did you receive a high school diploma or high school equivalency diploma (GED)? \_\_\_\_ Yes \_\_\_\_ No

Mark highest grade completed: \_\_1 \_\_2 \_\_3 \_\_4 \_\_5 \_\_6 \_\_7 \_\_8 \_\_9 \_\_10 \_\_11 \_\_12

**Additional Education:** All academic training, other than high school or GED, must be verified. Verification of academic training may be in the form of an **official transcript**, copy of **diploma** or **certificate**, or **written statement** from an authorized agency verifying possession of the necessary credentials

School Name and Address	Field(s) of Study		Credit Hours		Dates of Attendance		Type of Degree
	Major	Minor	Sem.	Quar.	Mo/Yr.	Mo/Yr.	
College (Undergraduate)							
College (Graduate)							
Business, Vocational, or Technical School							
Additional Training, (Semesters, Military Trng., Workshops, Etc.)							
<b>Military Service:</b>			<b>Type of Discharge:</b>				

APPLICANT INFORMATION

(revised 7/25)

In the space below, list any related licenses and certificates. (Verification copies must be provided.) If you have a **Commercial Driver's License (CDL)**, enter your **License Number**, **CDL License Class**, and **Expiration Date**.

What gas detecting instruments do you have experience in using?

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REGIONAL OFFICES

Select a **Region** in which you will definitely accept employment.

Mark **ALL Regions** only if you are willing to accept employment in any region and are willing to relocate.

<input type="checkbox"/>	Region 1 Westover	<input type="checkbox"/>	Region 2 Welch	<input type="checkbox"/>	Region 4 Oak Hill
	Barbour	Monongalia	Cabell		Boone
	Berkeley	Morgan	Lincoln		Braxton
	Brooke	Ohio	Logan		Clay
	Calhoun	Pendleton	Mason		Fayette
	Doddridge	Pleasants	Mingo		Greenbrier
	Gilmer	Preston	McDowell		Jackson
	Grant	Randolph	Mercer		Kanawha
	Hampshire	Richie	Monroe		Nicholas
	Hancock	Taylor	Summers		Pocahontas
	Hardy	Tucker	Wayne		Putnam
	Harrison	Tyler	Wyoming		Raleigh
	Jefferson	Upshur			Roane
	Lewis	Wetzel			Webster
	Marion	Wirt			
	Marshall	Wood			
	Mineral				
Mark only if available in <b>ALL</b> regions			<input type="checkbox"/>		

**Identification:** When reporting for an examination, you must present identification which includes a signature and/or picture (ex.: driver's license, social security card, credit cards, and passport).

**Examination: UNDERGROUND**

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**APPLICANT INFORMATION**

(revised 7/25)

**Affirmation:** I certify under penalty of law and disqualification that all statements are true and complete. I authorize the Office of Miners' Health, Safety and Training to conduct an inquiry into any job-related information contained in this application. I release the Office of Miners' Health, Safety and Training from any and all liability by reason of the request for such information. I further authorize and request each former employer, educational institution, or organization (including law enforcement agencies) to provide all information that may be sought in connection with this application.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

You must attach official documentation from your employer(s) detailing your years of practical underground coal mining experience and the occupation(s) or classification(s) at which you were employed, beginning with your current employer and position (or your most recent employer and position if you are not currently employed in the underground coal mining industry). Please use additional pages as necessary.

Employer Name and Address		Employer Phone Number
Name of Supervisor	Your Title	Employment Dates From:                      To:
Detailed Description of Your Duties and Responsibilities		

**Examination: UNDERGROUND**

**Test No.** \_\_\_\_\_

**APPLICANT INFORMATION**

(revised 7/25)

Employer Name and Address		Employer Phone Number
Name of Supervisor	Your Title	Employment Dates From:                      To:
Detailed Description of Your Duties and Responsibilities		

**Examination: UNDERGROUND**

**Test No.** \_\_\_\_\_

**APPLICANT INFORMATION**

(revised 7/25)

Employer Name and Address		Employer Phone Number
Name of Supervisor	Your Title	Employment Dates From:                      To:
Detailed Description of Your Duties and Responsibilities		

**APPLICANT INFORMATION**

(revised 3/24)

**AFFIDAVIT OF APPLICANT**

I, \_\_\_\_\_, do hereby affirm that I am a resident of West Virginia. I currently have \_\_\_\_\_ years and \_\_\_\_\_ months of practical underground coal mining experience, at least two (2) years of which have been in underground mines in this state. I affirm that I am in good health and that the statements and information recorded in this application are true and accurate to the best of my knowledge. I agree that if an appointment to the position of underground coal mine inspector is offered and accepted, I will accept initial assignment or a later transfer to any location in the State of West Virginia as designated by the Director of the West Virginia Office of Miners' Health, Safety and Training, pursuant to § 22A-1-4(b)(3) of The West Virginia Code.

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**Applicant's Signature****STATE OF WEST VIRGINIA****COUNTY OF \_\_\_\_\_ TO WIT:****Acknowledged, subscribed and affirmed before me in my said county, this \_\_\_\_\_ day of**

\_\_\_\_\_, \_\_\_\_\_.

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**Notary Public****My Commission Expires \_\_\_\_\_,**

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**NOTE: If you are placed on the register for employment, you must indicate in writing annually (every year) as to your continued availability for employment. Failing to comply could result in your being removed from the register as per WV Code §22A-9-1(3).**