

Date:

Attn: WV Office of Miners' Health, Safety & Training

Re: Apprentice Electrician Program

I am submitting the following program for your inspection and approval for the training of all apprentice electricians.

- A. All apprentice electricians will attend an eight-hour classroom training course in the hazards of electricity.
- B. All electrical work will be under the direct or immediate supervision of a certified electrician as required.
- C. Twenty percent (20%) of the twelve-month training will be involved directly with electrical work. (Low, Medium, and High Voltage)
- D. All apprentice electricians work will be logged and validated by both the apprentice and the attending electrician. All apprentice logs will be kept at the mine site and be available for review.
- E. During the twelve-month period all apprentice electricians will be given at least 40 hours of classroom training in the following subjects:
 - 1. State and Federal mining laws which apply to electricity.
 - 2. Permissibility
 - 3. AC and DC theory
 - 4. Basic electricity
 - 5. Schematic reading
 - 6. Gas detection and fire prevention
 - 7. National Electrical Code
- F. The classroom training will be instructed by MSHA certified qualified instructors.
- G. The training will comply with West Virginia and MSHA Laws.
- H. A copy of the approved plan will be submitted with each apprentice electrician application.

All apprentice electricians will be issued Low/Medium Voltage Gloves, Lock, Multiple Lock-Out Device, Lock-Out Tags, Non-Contact Voltage Detector and Multimeter on first shift worked after receiving apprentice electrician card.

Company Official: _____
Signature Printed Name Title

Approved by: _____
Signature Title Date