

**State of West Virginia**  
**Office of Miners' Health, Safety and Training**  
#7 Players Club Drive – Suite 2  
Charleston, West Virginia 25311-1626

**INSTRUCTOR APPLICATION**

**Date:** \_\_\_\_\_

WV 80-Hour Underground \_\_\_\_\_ WV 40-Hour Surface \_\_\_\_\_ Both \_\_\_\_\_

(Indicate the instructor application for which you are applying.)

In order for the West Virginia Office of Miners' Health, Safety and Training to approve instructors for the **80-Hour Underground coal mine health and safety training program and or the 40-Hour Surface coal mine health and safety training program**, this form must be filled out completely and returned to the closest regional office to:

WV Office of Miners' Health, Safety & Training  
Attention: Safety Instructor

**Region 1** Westover: 14 Commerce Drive, Suite 2 – Westover, WV 26501

**Region 2** Welch: 830 Virginia Street – Welch, WV 24801

**WVTCC** Julian: WVOMHST – PO Box 190 – Julian, WV 25529.

**Region 4** Oak Hill: WVOMHST – 337 Industrial Drive, Oak Hill, WV 25901

Name: \_\_\_\_\_ Soc. Sec. No. (Last four digits) \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_ Age: \_\_\_\_\_

**NOTE:** (See page 2 for Applicant Qualification Criteria.)

**EDUCATION**

Name and address of high school attended: \_\_\_\_\_  
\_\_\_\_\_

Name and address of college/university  
Attended, if any: \_\_\_\_\_  
\_\_\_\_\_

Years attended: \_\_\_\_\_ Degree: \_\_\_\_\_

Other Education: \_\_\_\_\_

**MINING EXPERIENCE:**

Dates Employed	Name of Company	Duties

(Please list any additional work experience on an additional sheet)  
Instructor Application

## CERTIFICATES or CARDS

List all certificates or cards issued to you (MSHA IS Instructor is required). Attach a copy of each certificate to this application.

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Will you be responsible for instruction the entire 40- or 80-Hour program? \_\_\_\_\_

If not, what part will you be responsible for? \_\_\_\_\_

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Name and address of Facility at which you will be teaching: \_\_\_\_\_

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Immediate Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

I hereby certify that all information provided is true and correct.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Title

Approved by \_\_\_\_\_

Date: \_\_\_\_\_

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## CRITERIA FOR QUALIFICATION

- Applicant must be a minimum of 18 years of age.
- Applicant must present proper identification.
- Applicant must present an appropriate application, including a summary of the applicant's teaching experience and related credentials. (e.g., MSHA training certificates)
- Applicant must present a description of his/her work experience in sufficient detail to determine the applicant's exposure to the unit operations of coal mining.
- Application must also address the content area(s) in the training program for which he/she will be responsible.
- Application shall include the name and address of the person who should be notified as to the candidate's approval or disapproval.

**A TEN (\$10.00) DOLLAR FILING FEE IS REQUIRED FOR EACH CERTIFICATION.**  
to be paid at the time you receive certification card

(The following pages must be completed and signed by the applicant. Those applying for the 40 Hour Instructor must complete the 40 Hour page, those applying for the 80 Hour must complete the 80 Hour page, and those applying for both certificates must complete both pages.)

This form must be filled out completely and returned to one of the above Regional Offices

Every instructor for the 40 – hour surface mine training program previously must have some exposure to surface mining operations before they can effectively teach the course as approved by the Board of Miner Training, Education, and Certification. Therefore, applicants requesting approval as a 40- hour instructor by the Board of Miner Training, Education, and Certification must indicate in writing the exposure the applicant has experienced. The exposure must include visually experiencing every aspect of surface mining covered by the 40 – Hour surface mine course and criteria. Please describe in detail your surface mining exposure:

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

Applicant's Signature

Every instructor for the 80 – hour underground mine training program previously must have some exposure to underground mining operations before they can effectively teach the course as approved by the Board of Miner Training, Education, and Certification. Therefore, applicants requesting approval as a 80 - hour instructor by the Board of Miner Training, Education, and Certification must indicate in writing the exposure the applicant has experienced. The exposure must include visually experiencing every aspect of surface mining covered by the 80 – Hour underground mine course and criteria. Please describe in detail your underground mining exposure:

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Applicant's Signature