



*State of West Virginia*  
Joe Manchin III, Governor

WV Office of Miners' Health, Safety & Training  
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TO: All West Virginia Underground Mine Operators  
FROM: Ronald L. Wooten, Director  
DATE: August 28, 2007  
RE: Reporting of Progress

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West Virginia Rule 56-4 requires that operators submit status reports concerning the installation of emergency shelters. Please submit a copy of correspondence from your emergency shelter vendor stating the delivery date supplied on your purchase order and their confirmation of the ability to meet that date.

Proof of such confirmation should be submitted by September 15, 2007. A status report is required to be submitted by the 15th day of each month to your regional office until your units are installed. Please contact your vendor and ensure that they provide you with the documentation in sufficient time to meet this requirement.

If at any point your vendor believes that the committed date will not be met, please contact your WV MHST Regional Office immediately (contact information below).

cc: MHST Regional Offices  
WV Mine Safety Technology Task Force  
Approved Shelter Manufacturers