

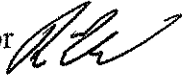


State of West Virginia
Joe Manchin III, Governor

WV Office of Miners' Health, Safety & Training
Ronald L. Wooten, Director
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MEMORANDUM

To: West Virginia Mining Industry
WV Certified 40 and 80 Hour Instructors

From: Ronald L. Wooten, Director 

Re: Annual Update of Individual Information

Date: April 15, 2009

You will recall from my memorandum to you of April 15, 2008, that the Office of Miners' Health, Safety and Training will require an annual update of individual instructors' information. This information must include:

- Name;
- Affiliation;
- Address—Including: Street , City, County, State and Zip Code of the training facility;
- Type of training conducted (40 or 80 or both)

Additionally please submit the following:

- A summary of the instructor's teaching experience and related credentials;
- A description of the instructor's work experience including mining experience; and
- The area of training that the instructor will be responsible for.

From the information received the agency will again compile a list of approved instructors. EFFECTIVE MAY 15, 2009, ALL APPROVED INSTRUCTORS WILL BE LISTED ON THE AGENCY'S WEBSITE. UNLESS AN INSTRUCTOR IS LISTED ON THE WEB SITE HE OR SHE IS NOT APPROVED TO CONDUCT 40 OR 80 HOUR TRAINING IN WEST VIRGINIA.

Any company which has certified instructors for in-house training, but has not previously listed such instructors on the Agency's web site, should contact Mr. David Kessler in this office. His direct dial number is (304) 957-2303 or you may call (304) 558-1425.