

WV Miner's Health, Safety and Training

2020 Module 4

Notice to Instructors

- Included in the Module 4 folder is the Course Outline, Skill sheets, Written test, copy of WV EMTM law, and a class roster. We do include a Powerpoint program instructors may use to teach the class but our presentation is not mandatory. Remember, in choosing or making the teaching material you are going to use that it must be the current version. Most instructors that I am aware of use the AAOS brand EMR book. If you are using that book the 6th edition is the current version.
- At a minimum we need a **class roster** which is legible with name, address and last 4 of SS#. The application is useful if we have a problem with someone's certification. Without the application we must go through the instructor to contact the individual and fix problems. As usual send roster to your regional WVMHST office.
- You the instructor are responsible for evaluating your students on the **SKILL section** of the class. The intent is not for you to fail the student but to give additional instruction if the student needs it so that you are confident the student can perform the skill. Skill sheets for each student are to be retained for a period of 1 year.
- The **written test** is not intended to be graded but is to be used as a teaching tool. Reminder that when printing tests off that the answers are on last page!
- You must notify the regional office in your area as soon as practical **before** starting each class, 60 hour or 8 hour retraining. The notification should include directions to facility, contact info and estimated number of students and Instructor's current CPR Instructor Certification expiration date.
- Each class is limited to maximum of 25 students.
- Instructor must provide all equipment required for each skill station.
- There is a First Responder Kit content list included in this Instructor Packet simply because it has been updated and the mine you work at will have these kits.