



**WV Office of Miners' Health, Safety & Training**  
**Eugene White, Director**  
 #7 Players Club Dr., Suite 2 • Charleston, West Virginia • 25311-1626  
 Telephone 304-558-1425 • Fax 304-558-6091  
[minesafety.wv.gov](http://minesafety.wv.gov)

Company: \_\_\_\_\_ WV Permit: C \_\_\_\_\_

DBA / AKA: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Number of Employees: \_\_\_\_\_ *(List only those employees on West Virginia mining property)*

Upon reviewing our files, it has come to our attention that numerous Independent Contractors are currently performing duties on mining property that were not previously included on the original permit application. Listed below are the job classifications listed on the original permit application. If your company has revised the number of employees or added/changed work site duties, there may be additional paperwork required to be submitted to ensure that all of your documents are current (i.e., update Comprehensive Mine Safety Program information, Workers' Compensation information, training and certification records, etc.):

Site Preparation	_____	Drainage	_____	Contract Labor	_____
Electrical	_____	Explosives	_____	Maintenance	_____
Construction	_____	Type of Construction	_____		
Trucking	_____	Materials Transported	_____		
Reclamation	_____	Other	_____		

If your company is performing additional duties other than those that were originally permitted, or if the number of employees is no longer current, please mark the changes on this form and return it to the Charleston office. ***CHANGES IN JOB DESCRIPTION(S) NOT SUBMITTED IN WRITING TO THE CHARLESTON OFFICE WILL NOT BE RECOGNIZED BY MINERS' HEALTH, SAFETY & TRAINING. THIS PERMIT MAY BE SUSPENDED OR REVOKED IF WORK DUTIES ARE BEING PERFORMED BY THIS COMPANY NOT PREVIOUSLY APPROVED BY MHST.***

\_\_\_\_\_  
 Signature  
 (must be an owner, partner, LLC member or corporate officer)

\_\_\_\_\_  
 Printed Company Official Name

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Telephone Number

Return completed form to:

WV Office of Miners' Health, Safety & Training  
 #7 Players Club Dr., Suite 2  
 Charleston, WV 25311-2126  
 ATTN: CONTRACTORS  
 FAX: (304) 558-6091