



STATE OF WEST VIRGINIA  
DEPARTMENT OF ENERGY  
1615 WASHINGTON STREET, EAST  
CHARLESTON, WEST VIRGINIA 25311  
TELEPHONE: 348-3500

GASTON CAPERTON  
GOVERNOR

GEORGE E. DIALS  
COMMISSIONER

M E M O R A N D U M

TO: Inspectors-at-Large

FROM: Earl B. Lay, Jr., Director

*E.B. Lay, Jr.*

DATE: October 31, 1989

SUBJECT: Regular Inspections

It has come to my attention that there may be some inconsistencies regarding how the regular quarterly inspections required by West Virginia Code 22A-1A-12 are scheduled and conducted.

I will expect regular inspections to be scheduled and/or conducted in the following manner;

1. It is not essential that regular inspections begin on the day-shift, the regular inspection may be started on any shift that a mine works if necessary or appropriate, given the circumstances.
2. Inspectors may also start an inspection in the middle of a shift if other job duties have prevented them from arriving at a mine at the start of a shift.
3. During the course of each regular inspection, I expect our people to conduct at least one inspection on all shifts worked at a mine.
4. At least one inspection shall be made on weekends during the course of each regular inspection if a mine routinely produces coal on Saturday and/or Sunday. Compensatory leave will be granted if additional days are worked to accomplish this during a regular work week.

Any questions regarding this policy should be directed to my office.

EBLjr/ks